

CONCLUSION

- 1.) Summarize your speech
- 2.) Restate 3 main points
- 3.) Leave the audience with a purpose

1. _____

2. _____

3. _____

Points to Consider	Possible Points
A. Speaker	
1. Appearance	10
2. Use of Language (pronunciation, vivid, meaningful, pleasing voice, eye contact)	20
3. Projection to Audience (volume, clear, distinct, pleasing voice, eye contact)	10
4. Well prepared	15
B. Subject Matter and Composition	
1. Well Organized	10
2. Information (accurate, complete, up-to-date, appropriate)	10
3. Good Introduction and Conclusion	10
C. Results	
1. Effect on Audience	15
D. Time of Speech	
1. 4 th Grade (1 minute minimum, 2 minute maximum)	
2. 5 th Grade (2 minute minimum, 3 minute maximum)	
TOTAL POINTS	100

Steps in 4-H Public Speaking

PLAN - Select any subject. Select a topic you like and know something about. As you begin planning your speech, you should select a subject and begin to research it for information. Get information from teachers, parents, books, news articles, etc. Do not make up information.

ORGANIZE - Make an outline; then write your speech using the three basic parts of a speech.

Introduction - Introduce your subject. Get the audience's attention. Ideas for attention getters are alliteration, asking a question, quotes, facts, catchy phrase, onomatopoeia, etc.

Body - Use three major points in your speech. Tell only the facts in a logical order.

Conclusion - Emphasize again the main points of your speech, perhaps by using the opening phrase again.

PRACTICE - Over and over! **NO VISUALS** should be used. Stand straight and remember that a deep breath at the beginning will help you to relax. Stand on both feet, one slightly forward. Look at the audience and be descriptive. Smile as you speak loudly, clearly, distinctly, and slowly. If notes are needed, use cards or small pieces of paper. Practice in front of a mirror and/or video yourself. Most of all enjoy speaking

WHEN GIVING A SPEECH

- Use hand gestures
- Skim cards... Do not read from cards
- Straight back... good posture
- Use body language to support main points
- Keep feet on tape spot
- Try and not sway
- Speak loudly, clearly, and fluently
- Eyes on audience

4-H SPEECH

4th Grade: 1-2 minutes / 5th Grade: 2-3 minutes

Topic: _____

INTRODUCTION

- 1.) Get the audience's attention
- 2.) State your topic
- 3.) State three main points

- 1. _____
- 2. _____
- 3. _____

BODY

- MAIN POINT 1: _____
- Supporting Sentence 1: _____
- Supporting Sentence 2: _____
- Supporting Sentence 3: _____

BODY

- MAIN POINT 2: _____
- Supporting Sentence 1: _____
- Supporting Sentence 2: _____
- Supporting Sentence 3: _____

- MAIN POINT 3: _____
- Supporting Sentence 1: _____
- Supporting Sentence 2: _____
- Supporting Sentence 3: _____